

**FOURTH AMENDMENT TO NRP FUNDING AGREEMENT NO. COM0001317  
BETWEEN  
CITY OF MINNEAPOLIS  
AND  
EAST PHILLIPS IMPROVEMENT COALITION**

(East Phillips: 2017-21 Community Engagement Plan/Neighborhoods 2020)

**THIS AMENDMENT**, entered into this 24 day of June, 2021, by and between the City of Minneapolis (herein called the "City") and the **East Phillips Improvement Coalition** a Minnesota nonprofit corporation (the "Contractor").

**WHEREAS**, the City and the Contractor have entered into that certain NRP Funding Agreement No. COM0001317 dated the 17th day of September, 2019, amended the 28th day of February, 2020, the 29th day of January 2021, and the 11th day of June, 2021 (the "Contract") for a Neighborhood Revitalization Program Action Plan activity; and

**WHEREAS**, the Contractor would like a decrease to the Contract amount and a change to the Budget.

**NOW, THEREFORE**, the parties hereto agree to amend said Contract as follows:

1. The Contract amount shall be decreased by \$39,022.00 for a new Contract total of \$342,403.00.
2. Exhibit B-3 to the Contract is replaced by a new Exhibit B-4.
3. All other terms and conditions of said Contract unaltered hereby shall remain in full force and effect and are hereby ratified and reaffirmed.

*[This space intentionally left blank.]*

**THE PARTIES BEING IN AGREEMENT**, have caused this document to be executed as follows:

**FOR THE CONTRACTOR:**

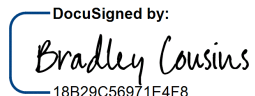

Signature:   
Signature: [Nikolas Winter-Simat \(Jun 24, 2021 13:52 CDT\)](#)

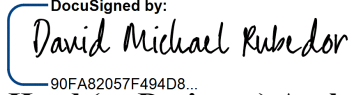
Name: Nikolas Winter-Simat

Title: President

*By signing this document, I represent that I have the authority to enter into and bind the above-named entity to this Contract.*

**FOR THE CITY:**

Approved as to Form by:  6/28/2021  
Signature:   
Assistant City Attorney

Signature:   
Department Head (or Designee) Authorized to Sign this Contract

Signature:  6/29/2021  
Finance Officer or Designee/Purchasing Agent

**East Phillips Improvement Coalition  
2017-21 Community Participation Program  
2021 Neighborhoods 2020 Program**

**EXHIBIT B-4  
COM0001317**

	<b>CPP Budget</b>	<b>Current Budget</b>	<b>4th Amendment</b>	<b>Total</b>
1	Staff Expenses	200,593.00	(39,022.00)	161,571.00
2	Employee Benefits	40,200.00		40,200.00
3	Professional Services	26,000.00		26,000.00
4	Occupancy	26,000.00		26,000.00
5	General Liability Insurance	2,250.00		2,250.00
6	Directors and Officers Insurance	2,700.00		2,700.00
7	Communications/Outreach/Direct Engagement	48,522.00		48,522.00
8	Translation, interpretation and ADA support	7,000.00		7,000.00
9	Supplies and Materials	10,660.00		10,660.00
10	Meetings/community building events	14,000.00		14,000.00
11	Development	3,000.00		3,000.00
12	Fundraising	500.00		500.00
13	Other Services:	0.00		0.00
	<b>Total for Contract:</b>	<b>\$381,425.00</b>	<b>(39,022.00)</b>	<b>\$342,403.00</b>

**Notes:**

- Staff expenses should include payroll, FICA, and withholding, and contract staff.
- Employee benefits should include any health insurance, retirement, or other benefits.
- Professional services should include the cost of temporary contractors, bookkeepers, accountants, etc.
- Occupancy should reflect costs related to rent, utilities, phone, websites and email expenses, and other similar expenses.
- Each neighborhood organization is required to acquire General Liability and Directors and Officers Liability Insurance and provide a certificate of insurance to the City of Mpls. Contact your Neighborhood Support Specialist for details on required coverage & limits.
- Communications/Outreach should include costs of publications, printing, postage, delivery, flyers, etc.
- Translation, interpretation and ADA support should be included as part of the neighborhood organization's budget, and could include the cost of contract services for translation and interpretation, or accommodations required under the ADA.
- Supplies and materials should include office supplies as well as expenses for supplies related to ongoing programs such as block patrols, etc.
- Meetings and community building events can include those costs related to community meetings and events (excluding food and entertainment).
- Development expenses could include costs related to training, education, recognition, or orientation for board, staff and volunteers.
- Fundraising could include any costs related to fundraising for your organization (hiring of consultants, costs of materials, postage, events, etc).