



Plan Modification

FOR NRP OFFICE USE ONLY

NS review by: _____ date: _____

Team Leader Review by: _____ date: _____

NRP/CP review by: _____ date: _____

(revised spreadsheet attached)

Phase 1 Modification #: _____

Phase 2 Modification #: _____

fn: NRP Plan Mod Form rev.: 11-19-07

Neighborhood:

I. Approval Process Checklist

On the checklist below please indicate the type of modification you are requesting (Section IV, on the following page, will help you calculate the total NRP dollars affected by this Plan Modification). This will determine the approval process the neighborhood must follow. See NRP's Policy on "Changing Approved Neighborhood Action Plans and Early Access Requests - Amended – 11/19/2007" for more information.

Type of Modification (check all that apply)	21 Day Notice	Neigh. Board Vote	Broad-based Support	NRP Legal Review	Final Approval
Makes a minor language revision to an existing plan strategy or rolls an existing Phase I strategy to the approved Phase II plan-- no funding reallocation	To those affected	Yes	No	No	NRP Director
Reallocates \$25,000 or less between existing plan strategies	To those affected	Yes	No	No	NRP Director
Reallocates more than \$25,000 (<u>or up to 25% of the total NRP plan allocation</u>) between existing plan strategies	Broad notice	Yes	Yes	No	NRP Director, (he may request PB)
Reallocates more than \$25,000 and more than 25% (<u>and up to 40%</u>) of the total NRP plan allocation between existing strategies	Broad notice	Yes	Yes	No	PB
Reallocates 40% or more of the total NRP plan allocation between existing strategies	Broad notice	Yes	Yes	No	PB & CC
Reallocates 40% or more of the total NRP plan allocation (<u>within 12 months</u>) between existing strategies	Broad notice	Yes	Yes	No	PB
Creates a new strategy within the total existing NRP plan allocation (<u>regardless of the \$ amount</u>)	Broad notice	Yes	Yes	Yes	PB & CC
Requests an increase in funding to the total existing NRP plan allocation	Broad notice	Yes	Yes	No	PB & CC

II. Proposed Modification *(Briefly describe the modification, indicating any required plan text changes -- if necessary, attach additional documentation):*

III. Rationale for Modification *(Briefly describe why the neighborhood is requesting the proposed modification):*

IV. Proposed Reallocation of NRP Funds *(List below any increases/decreases in NRP funds for plan strategies that will result through a reallocation of funds under this modification. Please consult with your NRP neighborhood specialist to complete this section):*

Plan Location			Goal, Objective, Strategy	Year	Current NRP Allocation	Proposed Change		Proposed New NRP Allocation
Phase	Section	Page				+	-	
			* Total NRP Funds affected by request					

Total NRP Funds under "Proposed Change: (+)" should equal Total NRP Funds under "Proposed Change: (-)"

V. Neighborhood Board Approval (Indicate when the neighborhood board took action on this proposed modification and attach a copy of the approved resolution, meeting minutes, or neighborhood transmittal letter):

Neighborhood Board Approval:

Date:

VI. Demonstration of Broad Neighborhood Support (If required by NRP's policy on "Changing Approved Neighborhood Action Plans and Early Access Requests" indicate by checking at least one of the boxes below how and when broad based neighborhood support was achieved. Attach appropriate documentation such as approved resolutions, sign-in sheets, meeting notices, copy of survey/interview, survey results, etc.):

- Neighborhood-Wide General Attendance Meeting** (with twenty-one day notice)

Date:

- Three or More Focus Groups** (representative of neighborhood population)

Dates:

- Survey/Questionnaire** (with at least 20% response from all neighborhood households)

Date:

- Random Interview/Survey** (of at least 350 neigh. households, with a 75% response rate)

APPROVALS

NEIGHBORHOOD

Signed: _____

Date: _____

Title: _____

NEIGHBORHOOD REVITALIZATION PROGRAM

Consistent with the Neighborhood Revitalization Program policy on "Changing Approved Neighborhood Action Plan and Early Access Requests" (as amended November 19, 2007), approval is granted for the specific changes included in your request.

Signed: _____

Date: _____

NRP DIRECTOR

Signature by the NRP Director, after all necessary approvals have been given, constitutes formal approval of your plan modification request.

APPROVED BY: NRP POLICY BOARD Date: _____

MPLS. CITY COUNCIL Date: _____