

**CONTRACT BUDGET AND COST BREAKDOWN**  
**Waite Park Community Council**

10/1/24-3/31/25

**SCHEDULE A**

#	COST CATEGORY	CONTRACT BUDGET	ACTUAL CUMULATIVE COSTS TO END OF PRECEDING PERIOD	TOTAL COSTS FOR REPORTING PERIOD	TOTAL COSTS THROUGH END OF REPORTING PERIOD (B+C)	BUDGET BALANCE (A-D)
		A	B	C	D	E
	<b>Citywide Neighborhood Network Fund</b>					
1	Professional Services	\$3,500.00		\$60.00	\$60.00	\$3,440.00
2	Occupancy	\$860.00	\$372.46	\$105.44	\$477.90	\$382.10
3	General Liability Insurance	\$1,545.00		\$1,200.73	\$1,200.73	\$344.27
4	Directors and Officers Insurance	\$3,175.00	\$1,059.45	\$650.40	\$1,709.85	\$1,465.15
5	Translation, Interpretation, Accessibility Support					
6	Supplies and Materials					
7	Meetings and Comm. Building Events	\$5,145.00	\$2,409.37	\$363.32	\$2,772.69	\$2,372.31
8	Communications/Outreach	\$25,775.00	\$11,576.66	\$5,107.62	\$16,684.28	\$9,090.72
	<b>Citywide Neighborhood Network Fund TOTAL</b>	\$40,000.00	\$15,417.94	\$7,487.51	\$22,905.45	\$17,094.55
	<b>Equitable Engagement Fund</b>					
9	Staffing					
10	Engagement/Outreach	\$1,198.00	\$7,000.00	\$350.00	\$7,350.00	-\$6,152.00
11	Project Expenses	\$10,000.00				\$10,000.00
12	Communications	\$6,901.00		\$3,017.20	\$3,017.20	\$3,883.80
13	Meetings and Community Building Events	\$1,901.00	\$200.00	\$511.92	\$711.92	\$1,189.08
14						
15						
	<b>Equitable Engagement Fund TOTAL</b>	\$20,000.00	\$7,200.00	\$3,879.12	\$11,079.12	\$8,920.88
	<b>CONTRACT TOTAL:</b>	\$60,000.00	\$22,617.94	\$11,366.63	\$33,984.57	\$26,015.43