

**Minneapolis Neighborhood Revitalization Policy Board**

**MINUTES OF THE REGULAR MEETING OF**

**September 27, 2010**

**Present and Voting:** Debbie Evans, DeWayne Townsend, Tom Bissen (Alternate, Redirection), Jeffrey Strand, Gail Dorfman, Rep. Joe Mullery, Cara Letofsky (Alternate, Mayor's office), Liz Wielinski, David Ellis and Sen. Ken Kelash

**Alternates Attending:** Wizard Marks, Gordon Kepner, Nicholas Kakos

**Absent:** Carol Pass, Mark Stenglein, Peter McLaughlin, R.T. Rybak, Barbara Johnson, Chris Stewart, Bill Mc Carthy

**Staff:** Bob Miller, Carsten Slostad

**Others Present:** Gary Artnsen

**I. CALL TO ORDER**

Sen. Ken Kelash, chair of the NRP Policy Board, called the meeting to order at 4:40 p.m.

**II. APPROVAL OF THE AGENDA**

Upon a motion by Debbie Evans and seconded by Cara Letofsky the agenda was adopted.

**III. APPROVAL OF THE MINUTES**

Upon a motion by DeWayne Townsend and seconded by David Ellis the minutes of the August 23, 2010 meeting were adopted.

**IV. POLICY ITEMS**

**1. Final Draft of the Plan for Consolidation**

[NRP / PR#2010-07]

Before discussion of this item, Jeffrey Strand asked that the record reflect that he serves on the NCEC as a City Council appointed representative and that his participation on that board does not create a conflict of interest for him to participate in the Policy Board discussion of this item.

Bob Miller introduced the final draft of the Plan for Consolidation stating that the revisions from the July meeting were incorporated. Wizard Marks asked about the disposition of NRP records and was assured that they are public records and will be stored and indexed.

DeWayne Townsend then moved an amendment, which was seconded by Debbie Evans, that on page 6, item #12, “and provide independent” should be inserted after NRP and that “and work with the Office of the State Auditor to ensure continuation of their role in providing” should be deleted. The revised #12 was proposed to read as follows:

*NCR will take over the responsibilities and costs for the neighborhood audit support functions of NRP and provide independent audit and financial management review services to neighborhood organizations.*

The amendment was discussed and adopted.

DeWayne Townsend also pointed out a typo on page 2, #7 line 4. It was agreed that it should read “neighborhood’s”.

DeWayne Townsend then moved the following amendment, which was seconded by Debbie Evans, that #14 on page 6 be replaced with the following language:

*The NRP Policy Board is required to perform the responsibilities described in the NRP statute including approval of neighborhood action plans and action plan modifications. The Policy Board will initiate a review of the membership of the Board and work to find a structure that is mutually agreeable to the Policy Board, City, County, Schools, Park Board and State legislature.*

He explained that his revision clarified but does not change the intent of the current language in #14.

The amendment was discussed and adopted with Cara Letofsky abstaining.

DeWayne Townsend then moved the following resolution, which was seconded by Tom Bissen, for adoption of the “NRP and NCR: Collaboration, cooperation and Consolidation Plan” as amended.

**RESOLVED:** That the NRP Policy Board has reviewed, commented on, and supports the action steps contained in the “NRP and NCR: Collaboration, Cooperation and consolidation Plan” provided to the and amended by the Board at its September 27<sup>th</sup> meeting;

**BE IT FURTHER RESOLVED:** That the NRP Director will assist with implementation of the NRP related strategies on this Plan as long as implementation is occurring in good faith and in a manner that protects neighborhood NRP assets and the continued integrity of the NRP program.

**V. ACTION ITEMS**

**1. Holland Neighborhood Phase II Waiver Request [NRP / FR#2010-11]**

Bob Miller explained that this waiver is being requested because the neighborhood has reached the point where the majority of their remaining Phase I funds are allocated to acquire blighted housing. The neighborhood has been working closely with the City but at this point has not been able to act on these projects.

Upon a motion by Jeffrey Strand and seconded by Liz Wielinski the following resolution was adopted.

**WHEREAS:** The Holland Neighborhood Improvement Association has completed implementation of its NRP Phase I Neighborhood Action Plan priority projects with one exception; and

**WHEREAS:** The Holland Neighborhood Improvement Association has identified blighted property acquisition as a priority in its Phase I NRP Neighborhood Action Plan and needs participation and partnerships with the City to implement these improvements; and

**WHEREAS:** Completion of this single project will result in Holland Neighborhood Improvement Association meeting the required 95% contracted threshold for entry into Phase II;

**THEREFORE, BE IT RESOLVED:** That the Minneapolis Neighborhood Revitalization Program Policy Board (“Board”) hereby approves the Holland Neighborhood Improvement Association request for a waiver of the contracting and expenditure threshold requirements for beginning Phase II planning.

**2. FY-2011 Administrative Budget**

Bob Miller presented the budget for review and comment. The vote on the budget is scheduled for the October meeting. The budget reflects a 15.5% reduction and by the end of 2011 a staff reduction to 5 FTE positions. He then reviewed some of the significant accomplishments of 2010 and was complimented by Nicholas Kakos for the very successful resolution of the D & O insurance issue. Members then asked specific questions and Bob Miller made it clear that this budget assumes that the Collaboration Plan with the NCR will proceed as proposed. If this does not occur then it is possible that adjustments would need to be made in 2011.

**VI. PRESENTATIONS & REPORTS**

**1. Neighborhood Representative Election**

Bob Miller reported that the meeting packet included the neighborhood representative candidate list for the November 18<sup>th</sup> election.. The process continues with the publication of a Voter's Guide and the registration of electors from all the neighborhoods. Again this year, NRP staff will conduct the election.

**VII. ADJOURNMENT**

The meeting was adjourned at 5:10 pm

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Carsten Slostad, Secretary Pro Tem

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**ATTEST:** Ken Kelash, Chair