

## **Minneapolis Neighborhood Revitalization Policy Board**

### **MINUTES OF THE REGULAR MEETING OF**

**January 26, 2004**

**Present and Voting:** Debbie Evans, Cam Gordon, Zachary Korb, Nicholas Kakos, Peter McLaughlin, Gail Dorfman, David Fey (Alternate, Mayor's Office), Paul Ostrow, Rep. Joe Mullery, Ken Kelash (Alternate, Central Labor Union), and Diane Hofstede, chair, presiding.

**Alternates Attending:** Sean Wherly, Steven Miller, Carol Pass, Jeffrey Strand

**Absent:** Michael Opat, R.T. Rybak, Jon Olson, Sharon Henry-Blythe, Emmett Carson, Lauren Segal, Bill McCarthy, Todd Klingel

**Staff:** Bob Miller, Carsten Slostad

**Others Present:** Amy Brock, Kirk Roggensack, Gwen McMahon, Gordon Kepner, Jana Metge, Gary Arntsen.

#### **I. CALL TO ORDER**

Diane Hofstede, chair, called the meeting to order at 4:45 p.m. in Conference Room C-2350 in the Hennepin County Government Center.

#### **II. APPROVAL OF THE AGENDA**

It was recommended that the Corcoran Neighborhood presentation occur before the discussion items on the agenda. Upon a motion by Paul Ostrow and seconded by Ken Kelash the agenda with this revision was adopted.

#### **III. APPROVAL OF THE MINUTES**

Upon a motion by Nicholas Kakos and seconded by Ken Kelash the minutes of the December 15, 2003 meeting were adopted.

#### **IV. POLICY ITEM**

##### **1. Appointment of a Nominating Committee**

Diane Hofstede announced that an election for Policy Board officers would be held at the February meeting and that she would appoint a nominating committee. She asked that members interested in serving on the committee contact her as soon as possible

**V. ACTION ITEMS (consent)**

**1. Longfellow Phase II Plan Development Advance Fund Request**

[NPR/FR#2004-01]

Upon a motion by Ken Kelash and seconded by Paul Ostrow the following resolution was adopted.

**RESOLVED:** That in accordance with the Minneapolis Neighborhood Revitalization Policy Board (Board) Phase II Guidelines, approved on July 24, 2000, the Board hereby authorizes the Longfellow Community to begin its NRP Phase I review and Phase II Participation Agreement development activities.

**RESOLVED:** That the Board authorizes the use of \$24,392.50 from the NRP Phase II Plan Development Advance Fund to assist the Longfellow Community with Phase II activities.

**2. Cost of Living Increase for NRP Staff**

[NRP/FR#2004-02]

Upon a motion by Ken Kelash and seconded by Cam Gordon the following resolution was adopted.

**RESOLVED:** That the Minneapolis Neighborhood Revitalization Policy Board hereby approves a 2% Cost of Living Increase for all NRP staff effective January 26, 2004.

**VI. PRESENTATION & REPORTS**

**1. Corcoran Neighborhood Phase I Review**

Presenting on behalf of the neighborhood were Amy Brock, Kirk Roggensack, Gwen McMahon and Steven Miller. Among the many accomplishments achieved with Corcoran's Phase I Action Plan implementation, specific mention was given to the amount of leveraged funding that was brought to the neighborhood because of the NRP. Also noted were survey results that indicated that their communication tool, the Corcoran News, was read by over 82% of the neighborhood. The presentation concluded with projections for continued involvement in organizing activities to build upon their current successes with block clubs.

## VII. ACTION ITEMS (discussion)

### 1. Community Oriented Public Safety Initiatives Reserve Fund

[NRP/PR#2004-01]

Bob Miller distributed “Draft #5” of “Procedures for Accessing the NRP Community Oriented Public Safety Initiatives” and highlighted the changes that were made from the previous draft. Jana Metge from Loring Park and Gordon Kepner from Marcy Holmes expressed their concerns to the Policy Board that considerable confusion exists with the police precinct commanders and the community on how these funds are to be accessed by the neighborhoods because there are no adopted guidelines. Fair access to funds by all neighborhoods was also a major issue for them.

Bob Miller pointed out that a critical decision needs to be made on whether or not this is an allocation against all the neighborhood’s funds or against only those neighborhoods that request access to the fund. He reminded the Board that he requested this decision at the November meeting and stressed that it can be put off no longer. To bring to conclusion the considerable discussion on this matter, Cam Gordon suggested that the first resolved clause of the recommendation from the Director be separated and voted on.

Upon a motion by Cam Gordon and seconded Debbie Evans the following resolution was then adopted.

**RESOLVED:** That the Minneapolis Neighborhood Revitalization Policy Board (Board) approves reserving \$1 million from the Phase II funds to be allocated to all neighborhoods to fund the Community Oriented Public Safety Initiatives Reserve Fund approved by the Policy Board on August 18, 2003.

Nicholas Kakos proposed and then moved that funding be allocated to the police precincts based upon the allocation formula for Phase II funds to the neighborhoods and that a joint meeting be held before April 1, 2004 with all the neighborhoods in each precinct to determine the use for these funds. His motion failed for lack of a second.

Paul Ostrow then moved “Draft #5” of the “Procedures” and Ken Kelash seconded the motion. Ken Kelash then moved to amend the “Procedures” by adding to condition #4 and additional item as follows “ f) no neighborhood or group of neighborhoods be allocated more than 10% of the total allocation”. Debbie Evans seconded the amendment. After discussion Ken Kelash withdrew the amendment.

Cam Gordon then moved to amend the “Procedures” by changing language in condition #3 by striking “and local precinct commander” and replacing it with “and must be developed in consultation with the local precinct commander”. Gail Dorfman seconded the amendment. The amendment was adopted. The following resolution with the revised attached “Procedures for Accessing the Community Oriented Public Safety Initiatives Reserve Fund” then was adopted.

**RESOLVED FURTHER:** That the Board approves and adopts the Procedures for Accessing the Community Oriented Public Safety Initiatives Reserve Fund attached to this memorandum as the process to be used in accessing these NRP funds; and

**RESOLVED FURTHER:** That the Director is hereby authorized and directed to inform the neighborhoods of the availability of these resources and the guidelines for accessing them.

*The following document is incorporated into the minutes as an attachment.*

**Procedures for Accessing the NRP Community Oriented Public Safety Initiatives Reserve Fund**  
**(Approved by NRP Policy Board 1/26/04)**

On August 18, 2003 the Minneapolis Neighborhood Revitalization Program (NRP) Policy Board passed a resolution proposed by Council President Paul Ostrow that dedicates \$1 million of NRP's revenues to "community oriented public safety activities".

In order to qualify for these funds, the following conditions must be satisfied:

1. The funds must be used for community oriented public safety initiatives that are over and above the level included in the approved City budget for public safety services.
2. The expenditure must be for community oriented public safety services that use police hours at straight time for activities such as: expansion of current levels of CCP/SAFE service, bike patrols, foot patrols, and community based and local precinct commander directed police presence.
3. The proposed strategy must be approved by the neighborhood organization Board of Directors and must be developed in consultation with the local precinct commander.
4. The request must be submitted by the neighborhood and the precinct to the NRP Policy Board for approval and specify:
  - a) the Phase II neighborhood action plan strategy for which the funds will be used;
  - b) how much is being requested;
  - c) the type of costs that will be covered;
  - d) the outcomes expected and the measures that will be used to assess results; and
  - e) the time frame for expending funds.

*(Note: A neighborhood does not have to be in Phase II or eligible for Phase II to participate in this program)*

5. If the neighborhood has an existing, approved NRP action plan strategy (either Phase I or Phase II) that is consistent with the proposed use of these reserve funds, the neighborhood organization board has the authority to approve the reserve fund request. Otherwise, the neighborhood must also approve the reserve fund request at a neighborhood-wide general attendance meeting, promoted through broad means (such as flyers, newspaper ads/articles, etc.).

6. The NRP Policy Board must approve the proposed plan before any expenditure occurs.
7. The neighborhood must act to include the community oriented public safety initiatives strategy being funded (or commit to including the planned activity) in the neighborhood's Phase II action plan.
8. NRP staff will develop draft criteria for accessing the Community Oriented Public Safety Fund for consideration by neighborhoods and for approval by Policy Board members at the February Policy Board meeting.
9. The NRP Policy Board Chair will establish a task force to review neighborhood proposals and provide funding recommendations to the Policy Board for adoption on or before the April Policy Board meeting.
10. Neighborhood proposals must be submitted by April 1, 2004 to be considered for funding through the Community Oriented Public Safety Initiatives Reserve Fund.

Collaborative plans among neighborhoods in a precinct are encouraged.

*The funds reserved for this pool have been deducted from the funds available to neighborhoods in Phase II and were deducted before the individual neighborhood allocations were calculated. As a result, neighborhoods with approved requests will not have the amount that they receive from the Community Oriented Public Safety Initiatives Reserve Fund deducted from their neighborhood Phase II allocation.*

## **2. City Council Committee Action on North Loop Action Plan [NRP/FR#2004-03]**

Upon a motion by Ken Kelash and seconded by Zachary Korb the following resolution was adopted.

**RESOLVED:** That the Minneapolis Neighborhood Revitalization Policy Board (Board) refers the Warehouse District / North Loop Phase I Neighborhood Action Plan back to the City Council without revision.

**RESOLVED FURTHER:** That the Board hereby authorizes the Director to request that the City Council and Mayor: a) approve the Warehouse District / North Loop NRP Action Plan in an amount not to exceed \$193,000; b) appropriate \$193,000 to the Minneapolis Neighborhood Revitalization Program Fund CNRO; c) amend the 2004 City of Minneapolis General Operating Resolution by increasing the NPR Program Fund CNRO by \$107,500; and d) assign \$85,500 to dedicated reserve funds within the NPR Program Fund CNRO for future year expenditures on the approved Plan.

### **3. Policy Board Task Force Committee Reports**

Upon a motion by Ken Kelash and seconded by Cam Gordon the following recommendation resolutions from the report were adopted.

[NRP/PR#2004-02]

**RESOLVED:** That the Minneapolis Neighborhood Revitalization Policy Board (Board) accepts the attached Phase II NRP Formulae Options-Proposed recommendation of the Board Task Force on Phase II as the basis for the allocation of Phase II NRP funds to neighborhoods; and

**RESOLVED FURTHER:** That the Director is hereby authorized to provide the revised allocation formulae to the neighborhoods for their review and comment.

[NRP/PR#2004-03]

**RESOLVED:** That the Minneapolis Neighborhood Revitalization Policy Board (Board) accepts the attached Phase II Early Access Policy recommendation of the Board Task Force on Phase II; and

**RESOLVED FURTHER:** That the Director is hereby authorized to provide the Proposed Phase II Early Access Policy to the neighborhoods for their review and comment.

[NRP/PR#2004-04]

**RESOLVED:** That the Minneapolis Neighborhood Revitalization Policy Board (Board) accepts the Commercial Corridor Reserve Fund recommendation of the Board Task Force on Phase II; and

**RESOLVED FURTHER:** That the Task Force is hereby authorized to provide the Board with a revised and updated version of the Affordable Housing/Commercial Corridor Reserve Fund section of the Phase II process approved by the Policy Board on July 24, 2000 for Board review and distribution to the neighborhoods for their review and comment.

### **4. Performance Review for Director**

Gail Dorfman, chair of the personnel committee, distributed the report of the Personnel Committee for review and consideration. Due to the lateness of the hour this item was differed to the next meeting of the Policy Board.

**VIII. ADJOURNMENT**

The meeting was adjourned at 6:55 p.m.

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Carsten Slostad, Secretary Pro Tem

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**ATTEST:** Diane Hofstede, Chair