

Minneapolis Neighborhood Revitalization Policy Board

**MINUTES OF THE REGULAR MEETING OF**

December 17, 2001

**Present and Voting:**

Judy Schwartau, Jeffrey Strand, Clareyse Nelson (Alternate for Redirection), Nicholas Kakos, Peter McLaughlin, Gail Dorfman, Barret Lane (Alternate for City Council), Edward Solomon, Audrey Johnson (Alternate for School Board), Byron Laher (Alternate for James Colville), Ken Kelash (Alternate for Dick Johnson), Diane Hofstede and Mark Stenglein, chair, presiding

**Alternates Attending:**

Gretchen Nicholls

**Absent:**

Holliar Tyner, Sharon Sayles Belton, Jackie Cherryhomes, Rep. Joe Mullery, Catherine Shreves, Emmett Carson, James Colville, Dick Johnson, David Jennings, john powell

**Staff:**

Bob Miller, Carsten Slostad

**Others Present:**

Gary Arntsen, James Jencks, Amy Ryan, Jim Grube

**I. CALL TO ORDER**

Mark Stenglein, chair, called the meeting to order at 4:40 p.m. in Conference Room C-2350 in the Hennepin County Government Center.

**II. APPROVAL OF THE AGENDA**

Nickolas Kakos requested the addition of a third policy item; a discussion and possible action on Policy Board membership. Byron Laher then moved approval of the agenda. Ken Kelash seconded the motion and the agenda was adopted.

**III. APPROVAL OF THE MINUTES**

Upon a motion by Ken Kelash and seconded by Nicholas Kakos the minutes of the November 19, 2001 meeting were adopted.

#### **IV. POLICY ITEMS**

##### **1. Neighborhood Representative Election Results**

Bob Miller reported the results of the Neighborhood Representative Election held on November 29, 2001. The following persons were duly elected to serve on the 2002 Policy Board.

At-Large Representative	Ron Ravensborg
At-Large Alternate	Judy Schwartau
Protection Representative	Jeffrey Strand
Protection Alternate	Nicholas Kakos
Revitalization Representative	Julia Burman
Revitalization Alternate	Greg Bastien
Redirection Representative	Carol Pass
Redirection Alternate	Jessica Ruona

The chair then recognized, presented certificates of appreciation to and thanked out-going neighborhood representative members Clareyse Nelson, Gretchen Nicholls and Holliar Tyner.

##### **2. Budget Update and Chapter 595 Levy**

Barret Lane reported that a \$4 million HRA (Chapter 595) Levy was adopted by the City Council as part of the 2002 budget process. In addition, the Council approved allowing the proceeds from the Hilton Hotel to be annuitized to help fund community development activities (including NRP). Bob Miller reported that the 2002 NRP Administrative Budget, passed by the Policy Board at the last meeting, was adopted by the City Council without any changes. A footnote was added to the MCDA's budget stating that NRP will be fully funded but over an extended time frame to the year 2015. During discussion on these items, it was requested that the Director report to the Board on the status of the set-aside reserve funds for Phase II with recommendations about the release of these funds.

Judy Schwartau asked the Director about the status of NRP funds used by the City for pollution clean up on the Federal Courts site. He responded that there has been no resolution of this matter and there still remains an outstanding \$3 million loan of NRP funds. Judy asked that the minutes show this as a receivable for Phase I.

**3. Policy Board Membership Review**

[NRP / PR#2001-18]

Nicholas Kakos and Jeffrey Strand both presented reasons that a sub-committee should be established to research the by-laws and ordinances related to NRP to assure that the Board is in compliance and then to further look into revisions that would provide more equitable representation on the Board for neighborhoods. Nicholas Kakos then moved that a committee be appointed by the chair to research member attendance and the composition of the Policy Board and the need for continued differentiation (Protection, Revitalization, and Redirection) of the neighborhoods. Jeffrey Strand seconded the motion and the motion carried.

**V. ACTION ITEMS**

**1. Cost of Living Increase for NRP Staff**

[NRP /FR#2001-20]

Upon a motion by Nicholas Kakos and seconded by Ken Kelash the following resolution was adopted.

**RESOLVED:** That the Minneapolis Neighborhood Revitalization Policy Board approves a 3% cost of living increase for all NRP staff effective the first full pay period in January 2002.

**2. Minneapolis Schools “Second 7.5%” funds for Jenny Lind School**

[NRP / FR#2001-21]

The Lind-Bohannon neighborhood modified their action plan at the request of the Minneapolis Schools so that the schools could use their “Second 7.5%” NRP funds for playground equipment improvements at Jenny Lind School. The NRP Director administratively approved this plan modification and Policy Board approval is needed to approve the use of “Second 7.5%” NRP funds. Upon a motion by Jeffrey Strand and seconded by Clareyse Nelson the following resolution was adopted.

**RESOLVED:** That the Minneapolis Neighborhood Revitalization Policy Board (Board) hereby approves the use of up to \$40,000 of Minneapolis Public Schools “Second 7.5%” NRP funds for playground equipment at the Jenny Lind School; and,

**RESOLVED FURTHER:** That September 1, 1998 be considered the effective date for the approval of the use of these funds.

**3. Downtown Minneapolis Neighborhood Action Plan [NRP / FR#2001-22]**

Bob Miller reported that the Downtown Minneapolis Neighborhood Association (DMNA) developed this plan over a five-year period from 1996 to 2001. There have been numerous task force, committee, and community meetings to discuss and adopt the elements in the plan. The largest percentage of the dollars in the plan has been set aside to help finance affordable housing projects. During the planning process the North Loop neighborhood formed a new independent neighborhood association. As a result, North Loop will be submitting a neighborhood action plan for their neighborhood.

The DMNA First Step plan included activities funded from the North Loop neighborhood allocation in the amount of \$76,572. This amount is included with approval of the DMNA plan. The remaining \$193,649 for North Loop will be allocated through the North Loop Neighborhood Action Plan.

A question was raised whether or not proper notice was given to the neighborhood when they voted on the adoption of their plan. The Director confirmed that proper notice had been given the residents in addition to notices in general distribution publications.

Upon a motion by Ken Kelash and seconded by Diane Hofstede the following resolution was adopted.

**RESOLVED:** That the Minneapolis Neighborhood Revitalization Policy Board (Board) hereby accepts and adopts the Downtown Minneapolis Neighborhood Action Plan dated November 2001; and,

**RESOLVED FURTHER:** That the Board hereby recommends that the City Council and the Mayor establish November 13, 2001 as the effective date for the Downtown Minneapolis Neighborhood Action Plan to cover expenditures incurred during the packaging and approval process; and,

**RESOLVED FURTHER:** That the Board hereby approves Minneapolis Neighborhood Revitalization Program expenditures on projects and programs for the Downtown Minneapolis Neighborhood Action Plan in an amount not to exceed \$1,839,947 (including "First Step" project allocations totaling \$544,500); and,

**RESOLVED FURTHER:** That the Board hereby authorizes the Director to: (1) request the City Council and Mayor [a] amend the 2002 Minneapolis Community Development Agency (MCDA) appropriation by increasing the NRP Program Fund CNR0 by \$818,447.00, and [b] authorize the appropriate City officers to enter into any contracts or agreements necessary to implement the activities described in this report; and (2) further request that the MCDA Board of Commissioners authorize the appropriate MCDA officers to enter into any contracts or agreements necessary to implement the activities above; and,

**RESOLVED FURTHER:** That the Board hereby recommends that the City Council and the Mayor direct the MCDA to establish dedicated reserve funds for the Downtown Minneapolis Neighborhood Action Plan within the NRP Program Fund CNR0 and assign \$477,000 of such reserve funds for future year expenditures on the Downtown Minneapolis Neighborhood Action Plan.

## **VI. JURISDICTION REPORTS**

### **1. Library Board**

Amy Ryan, Project Director for Community Libraries, distributed summaries of community library improvements. She then gave the Policy Board project updates on projects that are being supported by neighborhoods with their NRP funds. Commenting on how successful these collaborations have been, she was hopeful that the support neighborhoods have been giving the City's libraries will continue in the future. Of particular note was the successful rehabilitation of the Hosmer Library.

### **2. Hennepin County**

Jim Grube, Hennepin County Transportation Department, presented a progress report on the Interstate 35W Access Project. He reviewed how the project began, what the neighborhood involvement has been and what are some of the possible out comes from this project.

*Note: These reports are an effort by the Chair to begin the structured sharing of information across jurisdictional lines and promote inter-jurisdictional and neighborhood partnerships.*

**VII. COMMITTEE REPORTS**

**1. Personnel Committee**

Diane Hofstede reported that the Personnel Committee has been meeting and then distributed a draft copy of goals and objectives for the Director's next performance period. She asked Board members to review this draft for discussion and action at the January meeting.

**VI. ADJOURNMENT**

The meeting was adjourned at 6:55 p.m.

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Carsten Slostad, Secretary Pro Tem

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**ATTEST:** Mark Stenglein, Chair