

Minneapolis Neighborhood Revitalization Policy Board

**MINUTES OF THE REGULAR MEETING OF**

October 23, 2000

**Present and Voting:**

Gretchen Nicholls, Jason Amundsen, Clareyse Nelson, Nicholas Kakos, Peter McLaughlin, Gail Dorfman, Ron Thaniel (Alternate for Sharon Sayles Belton), Barret Lane (City Council Alternate), Edward Solomon, Joanne Walz (Alternate for Emmett Carson), Byron Laher (Alternate for James Colville), Ken Kelash (Alternate for Dick Johnson), Diane Hofstede, and Mark Stenglein, chair, presiding.

**Alternates Attending:**

Judy Schwartau

**Absent:**

Sharon Sayles Belton, Jackie Cherryhomes, Rep. Karen Clark, Judy Farmer, Emmett Carson, James Colville, Dick Johnson, John Powell, David Jennings

**Staff:**

Bob Miller, Carsten Slostad, Brett Feldman

**Others Present:**

Bob Cooper, Jeff Schneider, Jeff Strand, Gary Arntsen, Steve Brandt

**I. CALL TO ORDER**

Mark Stenglein, chair, called the meeting to order at 4:35 p.m. in Hennepin County Government Center Conference Room C-2350.

**II. APPROVAL OF THE AGENDA**

Upon a motion by Ken Kelash and seconded by Gail Dorfman the agenda was adopted.

**III. APPROVAL OF THE MINUTES**

Upon a motion by Nicholas Kakos and seconded by Jason Amundsen the minutes of the September 25, 2000 meeting were adopted.

#### **IV. POLICY ITEMS**

##### **1. NRP Year End 1999 Financial Reports**

Bob Miller reviewed the end of year 1999 financial reports and the program status reports as of September 30, 2000. Upon a motion by Nicholas Kakos and seconded by Judy Schwartau these reports were received and filed.

##### **2. Phase II Affordable Housing Reserve Fund “RFP Packet”**

Two draft documents; one outlining the guidelines, selection process and criteria and the other an application format, were distributed to the Policy Board for their comment prior to review by the Management Review Team (MRT). Comments were made and noted. Upon a motion by Nicholas Kakos and seconded by Ken Kelash these draft documents were forwarded with comments to the MRT for further work.

##### **3. Conflict of Interest Policy / Ethics Policy**

At the July 24, 2000 meeting a motion was made to have staff draft a Conflict of Interest Policy and an Ethics Policy. This was done and draft copies of these two documents were distributed in September for Policy Board member review. The chair suggested that the two policies be considered separately. Jason Amundsen moved and Ken Kelash seconded that the draft Ethics Policy be considered. As the members discussed items in the policy it became clear that more work would be needed to clarify language. Gretchen Nicholls then moved and Ken Kelash seconded that a task force of elected officials, neighborhood representatives and community interest members be appointed to review and revise the Ethics Policy. The motion carried. Ken Kelash then moved and Barrett Lane seconded that the draft Conflict of Interest Policy be considered. Bob Miller distributed a revised copy of the Conflict of Interest Policy to the members and reviewed the changes he made based upon input he had received to date. It became evident that this policy should also be referred to the task force. Jason Amundsen moved that separate conflict of interest policies be drafted for neighborhood representatives and elected officials. The motion died for lack of a second. Gretchen Nicholls moved and Byron Laher seconded to refer the draft conflict of interest policy to the special task force for further review and recommendation. The following members will serve on the task force: Barrett Lane, Nicholas Kakos, Gretchen Nicholls, Ken Kelash, Gail Dorfman, Byron Laher, Ron Thaniel and Mark Stenglein to chair the committee.

**V. ACTION ITEMS**

*At this point in the meeting the chair, Mark Stenglein turned over the meeting to the vice-chair, Nicholas Kakos*

**1. FY 2001 NRP Administrative Budget**

[NRP / FR#2000-18]

Bob Miller reviewed with the Policy Board the revisions and updates to the FY2001 NRP Administrative Budget. Upon a motion by Peter McLaughlin and seconded by Ken Kelash the following resolution was adopted:

**RESOLVED:** That the Minneapolis Neighborhood Revitalization Policy Board approves and adopts the Neighborhood Revitalization Program Administrative Budget for Fiscal Year 2001, in the amount of \$ 1,978,845 as detailed in "Attachment A" which is incorporated herein by reference; authorizes the Director to spend up to that amount on administrative expenses generally in accordance with Attachment A, with total expenditures in the "Compensation" (4000-4900 and 7800-7860 account codes) and "Non-Compensation" categories to be limited to the amounts indicated in that budget, but with discretion to adjust amounts among the specific "Non-Compensation" line items as needed and between "Compensation" and the "Non-Compensation" category for "Professional Services" without further approval from this Board; and appropriates \$ 1,978,845 of NRP Program Moneys for administrative expenditures in 2001; and

**RESOLVED FURTHER:** That the Director is hereby authorized and directed to request that the City Council, City of Minneapolis, appropriate \$1,978,845 to MCDA Fund CNR0 for the purposes herein authorized, and to request that the MCDA immediately transfer \$1,978,845 to the NRP's City of Minneapolis Fund 2300.

**2. NRP Litigation (Executive Session)**

[NRP / FR#2000-19]

At the January 24, 2000 meeting of the Policy Board an executive session was held to review a matter of litigation and how to proceed with settlement. The case was discussed and the possible outcome scenarios projected. To proceed with the case the following motion by Ken Kelash and seconded by Mark Stenglein was adopted.

**RESOLVED:** That the Minneapolis Neighborhood Revitalization Policy Board; 1) approves the expansion of its retainer with the law firm of Gray Plant and Mooty for legal advice and increases the amount of the retainer by \$15,000; 2) authorizes pursuing a mediated settlement for up to \$10,000; and 3) requires that any final settlement be approved by the Board.

Bob Miller reported on the progress of the case and that a tentative settlement has been reached. He asked for approval of the settlement and to increase the amount previously approved for a mediated settlement by \$1,250. The Policy Board then granted its unanimous approval and adopted the following resolution.

**RESOLVED:** That the Minneapolis Neighborhood Policy Board approves the settlement of the litigation and increases the mediated settlement amount by \$1,250 for a new total of \$11,250.

**VI. ADJOURNMENT**

The meeting was adjourned at 6:35 p.m.

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Carsten Slostad, Secretary Pro Tem

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**ATTEST:** Mark Stenglein, Chair